

# Certified Legal Document Preparation

## **CLIENT INFORMATION**

[Strictly Confidential]

Legal Name:				
Other Names used:				
Address:				
County:				
Telephone: (home)	_ (work)	(0	cell)	
Date of Birth:	_ Social	Security No.:		
Business/Employer:				
Marital Status: ☐ Never married  If married, name of Spouse:				
US citizen? $\square$ Yes $\square$ No. If no				
CHILDREN:	☐ None		AGE or I	OOB
Number of grandchildren:	R	lange of Ages:		
			<b>YES</b>	<u>NO</u>
• Any deceased children?				
If yes, name:				
If yes, survived by issue?				
If yes, name(s):				

		<b>YES</b>	<u>NO</u>
•	Do any of your beneficiaries have a learning disability, special educational, medical or physical needs?		
•	Do you have any relatives (other than children) who depend on you for all or part of their support?		
•	Do you think any of your beneficiaries have special problems with spouses, drugs, alcohol or handling money?		
•	Do you wish to disinherit any of your children, grandchildren or any other close relative?		
•	If a named beneficiary dies before you, do you want the assets to go to that beneficiary's issue?		
•	Do you want assets passing to your beneficiaries to be held in trust until a specific age or ages?		
•	Do you expect to inherit substantial assets (\$100,000 +)?		
•	Do you have an existing Will?		
•	Have you ever executed a trust (either revocable or irrevocable)?		
•	Have you ever filed a Federal Gift Tax Return?		
•	Do you have an existing General Power of Attorney?		
•	Do you currently hold any assets in Joint Tenancy with another person?		

The name make any	e of the person(s) that you want to sild that is under 18 (if applicable):  e of the person(s) that you want to major medical decisions on your behalf:
The name make any	and that is under 18 (if applicable):  If of the person(s) that you want to
make any  ———————————————————————————————————	
make any  ———————————————————————————————————	
	l, state how you want your estate distributed our beneficiaries?
	specific concerns (not already mentioned) that you have regarding oution of your estate:
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## **BURIAL WISHES**

At my	death, I wish to be:		cremated	buried.
	If cremation, I would like my	y ashe	s disposed as follows:	
	If buried, I would like my re	mains	interred as follows:	
I have a	already made arrangements a	t:		

# ESTIMATED\* VALUE OF ESTATE

TYPE OF ASSET:	ESTIMATED VALUE
• REAL ESTATE: (fair market value, <u>less</u> loans)	\$
• SECURITIES: (stocks, bonds, mutual funds)	\$
• CASH TYPE ASSETS: (cash, annuities, notes due you)	\$
<ul> <li>BUSINESS INTERESTS:         (sole proprietorship, partnerships, closely held corporation, etc.)</li> </ul>	\$
• RETIREMENT PLANS: (IRA, 401k, etc.**)	\$
• VEHICLES: (autos, R.V., boat)	\$
• PERSONAL PROPERTY: (jewelry, furniture, antiques)	\$
TOTAL:	\$

<sup>\*</sup> Use best guess; this can be a "ballpark" estimate.

<sup>\*\*</sup> Do not show benefits which will terminate at death (e.g., pension, social security, etc.).

Value of Life Insurance policies will be listed separately on the next page.

## LIFE INSURANCE

(do not include accidental death policies)

- "Cash Value" use best estimate (term policies normally have no cash value)
- "Face Value" is the amount payable at death

<u>COMPANY</u>	CASH <u>VALUE</u>	FACE <u>VALUE</u>	BENEFICIARY
	\$	. \$	
	\$	\$	
	\$	\$	
	\$	. \$	
	\$	. \$	
	\$	\$	